



Secondary Career and Technical 7-12 Endorsement in Business Education

[NAC 391.13066](#)

To receive an endorsement to teach secondary (7-12) business education, a person must:

1. Complete the following required testing (or equivalent testing administered in another state):

- Praxis Core Academic Skills for Educators
- Principles of Learning and Teaching 7-12
- Praxis Content Area Test

Please [visit the Praxis testing website](#) for further testing information.

2. Meet the Secondary 7-12 Career and Technical Education qualifications as specified in [NAC 391.120](#)

3. **For the comprehensive major:**

Thirty-six (36) semester credits required for a major in business education **must** include course work in **each** of the following areas:

- A. Accounting
- B. Business Law
- C. Communications
- D. Economics
- E. Management or operations management
- F. Marketing
- G. Use of computers, which must include instruction in each of the following areas:
 - i. Computer literacy, including, without limitation, proper keyboarding techniques, word processing and the use of databases and spreadsheets
 - ii. Desktop publishing or electronic publications
 - iii. Safety and research on the internet, and
 - iv. Multimedia software and peripherals

(A person who holds a Microsoft Office Specialist Certification in at least three Microsoft Office programs is not required to complete coursework in the area of computers as noted above, and shall be deemed to have completed three (3) semester credits for each such certification held, not to exceed nine (9) credits.)

- H. The remaining semester credits may be from any of the following areas:
 - i. Entrepreneurship
 - ii. International business
 - iii. Management of information systems; or
 - iv. Organizational behavior

Note: Nine (9) semester credits of the thirty-six (36) required above must be in upper division courses.

4. **For the comprehensive minor:**

Twenty-four (24) semester credits required for a minor in business education **must** include course work in **each** of the following:

- A. Accounting
- B. Business Law

- C. Communications
- D. Economics
- E. Management or operations management
- F. Marketing
- G. Use of computers, which must include instruction in each of the following areas:
 - i. Computer literacy, including, without limitation, proper keyboarding techniques, word processing and the use of databases and spreadsheets
 - ii. Desktop publishing or electronic publications
 - iii. Safety and research on the internet, and
 - iv. Multimedia software and peripherals

Note: Six (6) semester credits of the twenty-four credits required above must be in upper division courses.